

***BUSINESS
CHOICE*** ✓



Submitting A Business Choice Claim

Submitting A Claim - Vehicle

- To submit a claim, select “Submit Claim” highlighted in yellow on the Menu
- Enter the VIN, click outside of the field and the Model Number will automatically populate
- Click on the calendar icon and select the vehicle delivery date
- Select “Next”

BUSINESS CHOICE

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Home Page Program Info Dashboard Reporting Adrian Steel GM Accessories View Claim **Submit Claim**

Submit Claim - Vehicle

REMINDER: September 30, 2015 is the last day for vehicle deliveries under the 2015 Program Year.

REMINDER: GM Business Choice is not compatible with CAP Program or Bid Assistance

***** ARE YOU SUBMITTING A ZW9 CLAIM? *****
If you are submitting a claim for option ZW9 Bed Delete, the system will automatically recognize this option (no box check necessary)
If you are Removing the factory pick-up bed from the truck, You Must Check The Box in order to receive the correct allowance.

Please enter the following information:

VIN:

Model Number:


Delivery Date:

You Must Check This Box if you are removing the factory pick up bed from the truck.

PREVIOUS **NEXT** **CANCEL**

Submitting A Claim- Dealership Information

- Vehicle and dealership information will be auto populated at the top
- Select your “Dealer Code” and provide your name, phone and email address
- * Dealer Code must match the brand of the vehicle in the claim
 - *Example: Dealer Code for Silverado 2500HD must be for Chevy, not GMC*
- Select “Next”

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Submit Claim - Dealership Information

VIN: 1GCK1VEG6FF501479
Series Name: Silverado 2500HD Crew Cab Standard Box 4WD
Model Number: CK25743
Delivery Date: 02/09/2015
Program Year: 2015
Your BAC: 123456
Your Dealership Name: CHEVROLET, INC.

Dealer Code: **Required**

Salesperson Name: **Required** [Click Here to Register](#)

Phone: (ext.)
(or enter a new phone number)

Email Address:

Submitting A Claim- Customer Information

- Enter customer information manually or use the “Look Up Previous Customer Information” link to search for previous customers entered in the system
- Select the required Business Documentation provided by the customer as well as their type of business
- Make sure to check off that you have verified the customer’s Proof of Eligibility and then select “Next”

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Submit Claim - Customer Information

Customer's Company Name: Required

[Look Up Previous Customer Information](#)

Owner's Name: Required
(first name)

Required
(last name)

Address 1: Required

Address 2:

City & State: Required Required

Zip: Required -

Company Phone: Required (ext.)

Email:
 The customer does not have a business email address or is not willing to provide one.

Business Documentation: Required


Type of Business: Required

I have verified this customer's Proof of Eligibility: Required

PREVIOUS **NEXT** **CANCEL**

Submitting A Claim - Package Selector

- Based on the VIN entered previously, the qualifying packages will be listed for you to select
 - OnStar Data Pass (NEW):
 - Available for 15MY Light Duty and Heavy Duty Trucks, Colorado and Canyon
 - \$200 GM Accessories Cash PLUS OnStar Data Pass – 1 year/ 10GB (\$200 value)
 - \$800 GM Accessories Cash PLUS OnStar Data Pass – 1 year/ 10GB (\$200 value)
 - *VIN must be equipped with codes VV4 and UE1 in order for the option to be available
 - Suggested Packages (NEW):
 - Top selling parts grouped together to accessorize all areas of the vehicle
 - Available under GM Accessories Cash options

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Submit Claim - Package Selector

Please select a Package:

\$1000 GM Accessories Cash

\$800 GM Accessories Cash PLUS OnStar Data Pass - 1 year/10GB (\$200 value)

\$500-\$1000 Upfit Cash*

ALERT: Upfit Cash is not intended for use on GM Accessories parts. Please use the GM Accessories Cash selection if these parts are chosen.

(*) Please note if you are installing a new snow plow or transferring an existing mounting bracket from your current vehicle to your new vehicle then please fill out the part description, part cost and labor under the "Snow Plow" Category for extra upfit cash as stated in Incentive Message 15-36B (Section 4, under Footnotes: #F).

PREVIOUS **NEXT** **CANCEL**

For this example "\$800 GM Accessories Cash PLUS OnStar Data Pass – 1 year/10GB (\$200 value)" has been selected

Submitting A Claim - GM Accessories - OnStar

- Once you select a claim package, available parts for that VIN are displayed as shown
- For this example, OnStar Data Pass is displayed at the top and \$200 has already been added to the claim total at the bottom
- You must add a minimum of \$800 in parts to continue with your claim, in order to reach the \$1000 threshold
- If you selected OnStar Data Pass option in error, click on the Previous button to go back to the Customer Selection screen where you can then select the “GM Accessories Cash” or “Upfit Cash” option

* For any questions about OnStar Data Pass beyond your Business Choice claim, contact FleetSupport@OnStar.com

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Submit Claim - Silverado 2500/3500 - \$800 GM Accessories Cash PLUS OnStar Data Pass - 1 year/10GB (\$200 value)

GM Accessories ADI Information
Name: SouthWest ADI Contact Name:
Phone #: Email:

Parts must be ordered through your ADI. Selecting parts does not begin the order process.
Enter all of the parts from the invoice into the part selector below. Expand the category that matches the upfit performed on the vehicle and add all of the parts from the invoice. When you are done, click on submit claim below. If part(s) alone exceed the incentive threshold, labor entry is not required. Total invoiced amount must be displayed on the upfit invoice included in the deal jacket.

Search by Part Number: Search Clear Filter

OnStar Data Pass

OnStar Data Pass - 1 year/10GB (\$200 value)
Valued at \$200.00
* Incentive is in addition to the free three month trial. Incentive will be applied once claim is approved and initial data trial plan has expired.

Suggested Packages

- Exterior Package F
- Interior Package B
- Ladder Rack Package A
- Premium Tonneau Cover Package
- Protection Package 1 D
- Protection Package 2 D
- Safety Package
- Assist Steps
- Audio
- Bed Extender

Spiff Amount Eligible: \$0.00 **Package MSRP:** \$200.00
Package Labor (not counted towards spiff): \$0.00

GM Accessories Spiff Pay Scale for Silverado 2500/3500

	Sales Consultants	Sales Manager
\$1,350.00 - \$1,599.00	\$50.00	\$25.00
\$1,600.00 - \$1,999.00	\$75.00	\$50.00
\$2,000.00 - \$2,499.00	\$100.00	\$75.00
\$2,500.00 & Up	\$125.00	\$100.00

*Total Invoice Amount: \$200.00 **Invoiced amount must be >= \$1,000.00.**
PO/RD Number:

Please correct the following errors:
* Invoiced amount must be >= \$1,000.00.

PREVIOUS **NEXT** **CANCEL**

Submitting A Claim - Suggested Packages

- Suggested Packages are now available on both the 'GM Accessories Cash' option and 'GM Accessories Cash PLUS OnStar Data Pass' option
- The packages displayed are based on VIN compatibility for the parts listed within
- Each package will contain the same parts, but the part numbers may vary depending on the VIN
- Click on the check box under 'Select Package' to add the package to your claim

Note: The part numbers within a selected package cannot be selected again in the Individual Parts section

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Submit Claim - Silverado 2500/3500 - \$800 GM Accessories Cash PLUS OnStar Data Pass - 1 year/10GB (\$200 value)

GM Accessories ADI Information

Name: SouthWest ADI Contact Name:
Phone #: Email:

Parts must be ordered through your ADI. Selecting parts does not begin the order process.

Enter all of the parts from the invoice into the part selector below. Expand the category that matches the uplift performed on the vehicle and add all of the parts from the invoice. When you are done, click on submit claim below. If part(a) alone exceed the incentive threshold, labor entry is not required. Total invoiced amount must be displayed on the uplift invoice included in the deal jacket.

Search by Part Number:

OnStar Data Pass

OnStar Data Pass - 1 year/10GB (\$200 value)
Valued at \$200.00
*Incentive is in addition to the free three month trial. Incentive will be applied once claim is approved and initial data trial has expired.

Suggested Packages

▼ Exterior Package F
▲ Interior Package B

<input type="checkbox"/>	Part Number: 22858822 Part Status: Available
QTY: <input type="text" value="1"/>	Premium All Weather - Black
	MSRP: \$70.00 Labor Hours: <input type="text" value="0.0"/> (ex: Two and a half hours: 2.5)
<input type="checkbox"/>	Part Number: 23183674 Part Status: Available
QTY: <input type="text" value="1"/>	Rear Underseat Storage Organizer, Ebony, Crew Cab
	MSRP: \$200.00 Labor Hours: <input type="text" value="0.3"/> (ex: Two and a half hours: 2.5)
<input checked="" type="checkbox"/>	Part Number: 23452768 Part Status: Available
QTY: <input type="text" value="1"/>	Front Premium All Weather, Black
	MSRP: \$80.00 Labor Hours: <input type="text" value="0.0"/> (ex: Two and a half hours: 2.5)
<input type="checkbox"/>	Part Number: 2287343 Part Status: Available
QTY: <input type="text" value="1"/>	Front Center Console Organizer Tray, Black
	MSRP: \$50.00 Labor Hours: <input type="text" value="0.1"/> (ex: Two and a half hours: 2.5)

Total Package MSRP: \$400.00

▼ Ladder Rack Package A
▼ Premium Tonneau Cover Package
▼ Protection Package 1 D
▼ Protection Package 2 D
▼ Safety Package

Individual Parts

▼ Assist Steps
▼ Audio
▼ Bed Extender

Submitting A Claim - Individual Parts Selection

- To add additional parts to a claim with Suggested Packages, use the Search by Part Number feature or select parts from the Individual Parts Section
- To select a part, enter in a quantity
- NEW: Part Status is displayed for each part (Discontinued parts will not be available to add to a claim)
- Note the MSRP and Labor Hours associated with that part
- Continue selecting parts if needed and scroll to the bottom to view total summary

Search by Part Number: Search Clear Filter

Suggested Packages

- ▼ Exterior Package F
- ▲ Interior Package B
- ▼ Ladder Rack Package A
- ▼ Premium Tonneau Cover Package
- ▼ Protection Package 1 D
- ▼ Protection Package 2 D
- ▼ Safety Package

Individual Parts

- ▼ Assist Steps
- ▼ Audio
- ▼ Bed Extender
- ▲ Bed Mat

QTY: <input type="text" value="1"/>	Part Number: 17803371	Part Status: Available
	Black Rubber Mat, GM Logo, 6'6" Standard Box	
	MSRP: \$130.00	Labor Hours: <input type="text" value="0.1"/> (ex: Two and a half hours : 2.5)

- ▼ Bed Net
- ▼ Bed Rug
- ▲ Bed Step

QTY: <input type="text" value="2"/>	Part Number: 22799283	Part Status: Available
	Retractable Bed Step, For All 6'6" Regular Box and Light Duty (1500 Series) 8' Long Box Models, Not For Use With 4" Assist Steps (VXJ, RVS)	
	MSRP: \$325.00	Labor Hours: <input type="text" value="0.5"/> (ex: Two and a half hours : 2.5)

- ▼ Bed/Roof-Mounted Bicycle Carrier - Wheel Mount
- ▼ Bedliner
- ▼ Brake Controller Package

Submitting A Claim - Parts Selection

- The total Package MSRP and Package Labor Cost are shown at the bottom, these combined totals create the “Total Invoice Amount”
- Also displayed is the Spiff Amount Eligible for the claim based on the Package MSRP
- Enter in a “PO/RO Number” if applicable and select “Next”

▼ Tailgate Liner
▼ Tie-Down Rings - Bed Mounted
▼ Tonneau Cover - Hard Folding - Quad-Fold
▼ Tonneau Cover - Hard Folding - Tri-Fold
▼ Tonneau Cover - Soft Folding
▼ Tonneau Cover - Soft Roll-Up
▼ Tool Box
▼ Tow Hooks
▼ Trailer Wiring Adapter
▼ Under Seat Storage
▼ Wheel House Liner
▼ Wheel Lock Kit
▼ Wireless Network Interface

Spiff Amount Eligible: Package MSRP: \$1,380.00
\$50.00 Package Labor (not counted towards spiff): \$187.50

GM Accessories Spiff Pay Scale for Silverado 2500/3500

	Sales Consultants	Sales Manager
\$1,350.00 - \$1,599.00	\$50.00	\$25.00
\$1,600.00 - \$1,999.00	\$75.00	\$50.00
\$2,000.00 - \$2,499.00	\$100.00	\$75.00
\$2,500.00 & Up	\$125.00	\$100.00

*Total Invoice Amount: \$1,567.50
PO/RO Number:

PREVIOUS NEXT CANCEL

Submitting A Claim - Review Claim

- Review the Claim Summary prior to submitting the claim
- To make edits, select the “Previous Button” which will take you back to the Customer Information screen
- Once complete, select the “Submit Claim” button
- **Reminder:** Parts must be ordered through your ADI. Selecting parts does not begin the order process.

Note: Once claim is submitted, no edits can be made

Submit Claim - Review Claim

Vehicle Information

VIN: 16C1KVEG6FF501479
Series name: Silverado 2500HD Crew Cab Standard Box 4WD
Model Number: CK25743
Delivery Date: 02/09/2015
Model Year: 2015
Program Year: 2015

Dealership Information

Dealership Name: CHEVROLET, INC.
BAC: 000000
Dealer Code: 100000
Salesperson Name: Jane Jones
Phone: (555) 543-5555
Fax: None provided
Email Address: jjones@dealership.com

Customer Information

Company Name: Construction In.
Owner's Name: Tom Miller
Address: 1234 Main St.
City, State & Zip: Detroit, MI 48333
Company Phone: (555) 654-5555
Company Email: tm@construction.com
Business Documentation: State Occupational License for Trade (ex. Plumber, Electrician, Contractor, etc.)
Business Type: Building Construction - General Contractors & Operative Builders
Proof of Eligibility: Yes

Silverado 2500/3500

Qty	Part Number	Part Description	Package Name
1	00000001	OnStar Data Pass - 1 year/10GB (\$200 value)	OnStar Data Pass
1	22858822	Premium All Weather - Black	Interior Package B
1	23163674	Rear Underseat Storage Organizer, Ebony, Crew Cab	Interior Package B
1	23452768	Front Premium All Weather, Black	Interior Package B
1	22817343	Front Center Console Organizer Tray, Black	Interior Package B
1	17803371	Black Rubber Mat, GM Logo, 6'6" Standard Box	Individual Part
2	22799283	Retractable Bed Step, For All 6'6" Regular Box and Light Duty (1500 Series) 8' Long Box Models, Not For Use With 4" Assist Steps (VXL, RVS)	Individual Part

Invoice Amount: \$1,567.50
PO/RO Number:

PREVIOUS **SUBMIT CLAIM** **CANCEL**


“Package Name” column has been added to Claim Summary

Items included in Suggested Package

View Claim - Display Claim

*View of top
portion*

- The claim has now been submitted for processing
- Select the “Print” icon on the top right to keep for records and to obtain the required signature of the customer

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View Claim - Display Claim

You must use the below print button to produce all of the related documents needed for the claim. Do not use the print functionality of your browser to print the claim.

Thank you for submitting your claim via the GM Business Choice Program website. Please print and retain this document, with signatures, along with all proof of customer eligibility documents in the deal jacket. Please make copies of the signed forms and provide those copies to the customer. General Motors will randomly request documentation to audit dealers' records to ensure compliance with all program requirements.

Click the button below to submit another claim for the **SAME DEALER CODE AND SAME CUSTOMER** information as the previously entered claim.

SAME DEALER CODE AND SAME CUSTOMER

If you have any questions, please refer to the [Program Information](#) portion of this site, your Incentive Message, or please contact [Program Headquarters](#)

[Edit Customer Info](#)

Claim Information

Claim Number:	367798
Date Submitted:	28-Jan-2015 10:51 AM
Claim Status:	In Process
Date Processed:	
Error Description:	

Vehicle Information

VIN:	1GC1KVEG6FF301479
Series name:	Silverado 2500HD Crew Cab Standard Box 4WD
Model Number:	CK25743
Delivery Date:	02/09/2015
Model Year:	2015
Program Year:	2015

Dealership Information

Dealership Name:	CHEVROLET, INC.
BAC:	000000
Dealer Code:	100000
Salesperson Name:	Jane Jones
Phone:	(555) 543-5555
Fax:	None provided
Email Address:	jones@dealership.com


IMPORTANT! CUSTOMER INITIALS REQUIRED

Business Maintenance Plan Activation

By submitting this claim KNAPP CHEVROLET, INC. has agreed to the Business Maintenance Plan complete rules, terms, and conditions. Once this incentive is paid and completed, PHQ will activate this VIN in Global Warranty to be eligible for maintenance redemption. For a full description of the Business Maintenance Plan, please click on the Program Info tab to download.

I understand and accept the above.

Salesperson Signature _____

 **Print**

View Claim - Display Claim

*View of
bottom
portion*

Customer Information

Company Name: Construction In.
Owner's Name: Tom Miller
Address: 1234 Main St.
City, State & Zip: Detroit, MI 48333
Company Phone: (555) 654-5555
Company Email: tm@construction.com
Business Documentation: State Occupational License for Trade (ex. Plumber, Electrician, Contractor, etc.)
Business Type: Building Construction - General Contactors & Operative Builders
Proof of Eligibility: Yes

Qty	Part Number	Part Description	Package Name
1	00000001	OnStar Data Pass - 1 year/10GB (\$200 value)	OnStar Data Pass
1	17803371	Black Rubber Mat, GM Logo, 6'6" Standard Box	Individual Part
2	22799263	Retractable Bed Step, For All 6'6" Regular Box and Light Duty (1500 Series) 8' Long Box Models, Not For Use With 4" Assist Steps (VXJ, RVS)	Individual Part
1	22817343	Front Center Console Organizer Tray, Black	Interior Package B
1	22858822	Premium All Weather - Black	Interior Package B
1	23183674	Rear Underseat Storage Organizer, Ebony, Crew Cab	Interior Package B
1	23452768	Front Premium All Weather, Black	Interior Package B

Invoice Amount: \$1,567.50

PO/RO Number:

Customer Signature Date Signed

Dealer Representative Signature Date Signed